

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NEW HAMPSHIRE**

**FILING REQUIREMENTS- BANKRUPTCY PETITIONS**

**CHAPTER 7 - \$200 FILING FEE**

	<b><u># OF COPIES</u></b>	<b><u>FILING DEADLINE</u></b>
*Voluntary Petition & Signature Page	Original + 3	Time of filing
*Corporate Resolution ( <b>Only if debtor is a corporation</b> )	Original + 3	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original + 3	Within 15 days
Declaration Concerning Debtors Schedules,	Original + 3	Within 15 days
Attorney's Disclosure of Compensation,	Original + 3	Within 15 days
Debtors Statement of Intent ( <b>Only if debtor is an individual and contain secured debts</b> ),	Original + 3	Within 15 days
Summary of Schedules	Original + 3	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet ( <b>DO NOT attach to petition</b> )	Original	Time of filing

**CHAPTER 11 - \$830 FILING FEE**

	<b><u># OF COPIES</u></b>	<b><u>FILING DEADLINE</u></b>
* Voluntary Petition & Signature Page	Original + 7	Time of filing
* Exhibit A to Voluntary Petition ( <b>Only if debtor is a corporation</b> )	Original + 7	Time of filing
* Corporate Resolution ( <b>Only if debtor is a corporation</b> )	Original + 7	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original + 7	Within 15 days
Declaration Concerning Debtors Schedules,	Original + 7	Within 15 days
Attorney's Disclosure of Compensation, and Summary of Schedules	Original + 7	Within 15 days
*List of 20 Largest Unsecured Creditors ( <b>With complete addresses and amounts, listed in descending order by amount</b> )	Original + 7	Time of filing
List of Equity Security Holders ( <b>Only if debtor is a corporation or partnership</b> )	Original + 7	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet ( <b>DO NOT attach to petition</b> )	Original	Time of filing

**CHAPTER 12 - \$230 Filing Fee**

	<b><u># OF COPIES</u></b>	<b><u>FILING DEADLINE</u></b>
* Voluntary Petition & Signature Page	Original + 3	Time of filing
* Corporate Resolution ( <b>Only if debtor is a corporation</b> )	Original + 3	Time of filing
Statement of Intent, Schedules A-J,	Original + 3	Within 15 days
Declaration Concerning Debtors Schedules,	Original + 3	Within 15 days
Attorney's Disclosure of Compensation	Original + 3	Within 15 days
and Summary of Schedules	Original + 3	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet ( <b>DO NOT attach to petition</b> )	Original	Time of filing
Debtor's Plan ( <b>DO NOT attach to petition</b> )	Original + 3	Within 90 days

**CHAPTER 13 - \$185 FILING FEE**

	<b><u># OF COPIES</u></b>	<b><u>FILING DEADLINE</u></b>
*Voluntary Petition	Original + 3	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original + 3	Within 15 days
Declaration Concerning Debtors Schedules,	Original + 3	Within 15 days
Attorney's Disclosure of Compensation,	Original + 3	Within 15 days
and Summary of Schedules	Original + 3	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet ( <b>DO NOT attach to petition</b> ).	Original	Time of filing
Debtor's Plan (DO NOT attach to petition).	Original + 3	Within 15 days

**\* MINIMUM DOCUMENTS REQUIRED FOR INCOMPLETE ("SKELETON") FILING.**

**LOCAL BANKRUPTCY RULE REFERENCES:** 1002-1, 1004-2, 1007-1, 1007-2, 5005-2